



Bigfoot Crane Company Inc.

Senior Accountant

Looking for a self-starting, innovative, and challenging position where your ideas for improvements are welcome? Do you consider yourself a team player with a positive attitude, strong work ethic, excellent attention to detail, and have a great sense of humour?

Due to expansion, Bigfoot Crane Company is excited to be hiring for a newly appointed full-time **Senior Accountant** position. Reporting to the Controller, the Senior Accountant will assist in a wide variety of financial reporting and full-cycle accounting responsibilities. Our primary focus in the financial department over the next few years will be the continuing evolution to improve our systems and are currently implementing phases of the Microsoft Dynamics NAV ERP system. If you have experience with that software or implementations in general go ahead and brag about it in a cover letter, we'd love to hear about how you can help!

Who We Are

Bigfoot Crane Company Inc. opened its doors in 2014 with the vision to be one of the most admired Crane & Hoist companies in Western Canada; admired for the caring and integrity of our people, the quality of our products and services, and our remarkable customer service.

Our business includes rentals, sales, and service for Self-Erecting Tower Cranes, Traditional Tower Cranes, Construction Hoists, Rooftop Derrick Cranes, and all Underhook Accessories. We also provide Crane Operator Training at our Bigfoot Crane Academy.

We believe our success begins with the team we build. As a small diverse non-union company, we need agile team members keen to grow and work in various aspects of our service business. Continued education and development are a core belief, and we proactively support our crew to reach new heights – literally and figuratively. We are a “pitch in” and “roll up your sleeves” kind of place, cultivating a strong team environment. We actively promote a culture high in honesty and integrity. Legendary Service: it's what we do.

KEY RESPONSIBILITIES

- Prepare monthly consolidated and multi-currency financial statements while managing the month-end close schedule
- Manage journal entries and reconciliation of balance sheet accounts for monthly and annual closing
- Analyze financial information and summarize financial results
- Prepare various monthly reports and projections, including sales and commission reports
- Assist in the preparation of the annual operating budget
- Manage inventory sub-ledgers, work with operations and sales teams on setting up parts, sell prices, physical count adjustments
- Maintain schedules and documents for additions, disposals and depreciation of all fixed assets
- Maintain records of the company's owned and leased vehicles and assist with ICBC registration and renewals
- Assist with bank reconciliations and cash flow projections
- Preparation of all government & regulatory reporting requirements and tax filings as well as ensuring compliance (GST, PST, Federal Payroll Tax, WCB, EHT, Corporate Income Tax etc.)
- Oversee bi-weekly payroll processing and T4 filing
- Assist with year-end financial statements and schedules for external accountants
- Collaborate with the Controller to develop and document business processes and accounting policies
- Mentor and assist junior accounting staff
- Provide Accounts Receivable and Accounts Payable back up support if needed
- Other duties as assigned



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QUALIFICATIONS

Required Experience

- Accounting Designation (CPA or equivalent)
- Three (3) or more years of work experience at a senior accounting level
- Strong understanding of accounting principles
- Advanced Excel Skills

Bonus Experience

- Experience with Microsoft Dynamics NAV or ERP implementations
- Jet Report writing skills
- Payroll experience and certification

CHARACTER and SKILLS

- Ability to think outside the box!
- Strong computer skills with proficiency MS Office Suite and Outlook.
- Attention to detail with a high level of accuracy
- A self-starter with the ability to work with minimal supervision
- A natural desire to learn and accept change readily
- Demonstrate consistent reliability and responsibility
- Excellent organization and clear communication skills
- Ability to monitor deadlines and prioritize workflow
- Maintain a flexible approach under pressure
- Ability to contribute positively in a team environment

WHAT WE OFFER

We work hard to foster a culture of care, competition, support and mutual respect. In other words, we work with our friends.

- \$60,000 - \$80,000 Annual Salary negotiable based on experience
- Comprehensive Benefits Package
- RRSP Program
- Paid CPA membership dues, and professional development opportunities
- Opportunities to socialize and get to know the team players from all departments of the company

Join Bigfoot and be a part of the fastest growing crane company in Western Canada! We're one team. Regardless of what we do, or what department we're in, the most important thing is that we're all working towards and in alignment with our Vision and Values.

Our core values include Integrity, Passion, Innovation, Preciseness, Balance and Caring.

Check us out at <https://www.bigfootcrane.com/>

To apply please send your cover letter (we love a good story about what makes you special) and resume in confidence to hr@bigfootcrane.com.

We thank all candidates for their interest; however, only those selected for an interview will be contacted.
No phone calls please.